

## CONSOLIDATIONS AND REPORTING ACCOUNTANT

**Position Title** : Consolidations and Reporting Accountant (CRA)  
**Position reports to** : Group Finance Executive  
**Office Location** : Adapt IT Durban Campus

### PURPOSE OF THE POSITION

An exciting opportunity exists for a suitably qualified and experienced individual to join the group team as a CRA.

Reporting to the Group Finance Executive, the CRA will be responsible for the overall management of the consolidation process, coordinating and preparing of monthly and quarterly group management results and forecast.

Responsible for the Adapt IT legal entity financial reporting at financial year end, in line with IFRS, including financial statements (in CaseWare), XBRL and company taxation.

The expected outcome is to drive group standardisation on Accounting Policies, ensuring the group financial reporting and consolidation is IFRS compliant and various stakeholder timelines are strictly met.

The ideal candidate will have previous experience in a similar role, and a proven track record of delivering results in such a role.

### PRIMARY RESPONSIBILITIES FOR THE ROLE

#### a) Financial reporting

- Responsible for the Adapt IT Pty Ltd financial reporting at financial year end, including financial statements and XBRL;
- Responsible for the monthly and quarterly group financial reporting in line with IFRS and ultimate parent reporting requirements; and
- Liaising with external auditors, facilitating an efficient audit, ensuring timely completion of Adapt IT (Pty) Ltd process, drafting of annual financial statements and reporting to CIPC.

- Review and sign off of Adapt IT (Pty) Ltd Sage monthly tax related Balance Sheet Reconciliations and ensuring unreconciled items are addressed and cleared immediately (Income Tax, VAT, PAYE, Withholding Tax)

**b) Group financial reporting**

- Responsible for the monthly, quarterly and year end financial reporting consolidation in line with IFRS and ultimate parent requirements;
- Ensuring company related party transactions eliminate on consolidation; and
- Liaising with external auditors, facilitating an efficient audit, ensuring timely completion of consolidation process, drafting of company financial statements.

**c) Other financial compliance**

- Assisting with the integration and amalgamation of legal entities as and when required; and
- Any other responsibilities as and when required.

**DESIRED SKILLS AND QUALITIES**

**a) Personal Attributes and Qualities**

- Strong analytical ability to interpret financial information
- Systems orientated
- Strong level of accuracy and self review
- Leading Self – taking ownership for own performance and decisions
- High level of self-discipline and responsible individual
- Ability to drive projects from start to completion
- Excellent organisational skills, attention to detail and pro-active decision making
- Ability to work under pressure, multi tasking at times and adhere to strict deadlines
- Focused and results oriented, driven by excellence and a change agent

- Ability to manage group processes that involves building relationships with division Finance Managers
- Effective communicator at all levels and ability to work collaboratively with transparency.
- Demonstrating exceptional financial prowess, taking time to build deep knowledge of the business
- Willing to travel within South Africa, Rest of Africa and internationally.

#### **b) Business Acumen**

- Sharing, seeking out knowledge, best practice and resources across the group
- Valuing and drawing on others' skills and experience
- Thinking and acting in the interests of the group

#### **c) Strategic Effectiveness**

- Good understanding of strategic positioning of a growing business
- Long-term strategic planning, management development, project management, quality improvement skills required
- Communicating a compelling and competitive business strategy
- Adding value by promoting innovation and leveraging new ideas

### **COMPLIANCE**

Compliance with all Legislative Requirements, such as IFRS, SA Income Tax working knowledge, is paramount to ensuring the accuracy of information to all stakeholders. Corporate Governance underpins the company strategy and finance is responsible for the continuous implementation, monitoring and reporting on the state of the group's compliance.

### **MINIMUM QUALIFICATION AND EXPERIENCE REQUIREMENTS**

- CA(SA) (not negotiable)
- Written and spoken English
- Minimum 5 years post articles experience

- Strong financial reporting and IFRS knowledge
- Technical skills: Consolidation

Contact Person: [Mandy Barret](#)

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